

VAT Certificate of Declaration



Certificate to SmartestEnergy Business Limited (registered address: Ridgeworth House, Liverpool Gardens, Worthing BN11 1RY, company registration number: 06468946) in respect of customers qualifying for reduced rate of VAT. **If the certificate is not fully completed, we may have to return it to you for further clarification. Please note that one form per property is required.**

For information on VAT applicable to energy supplies, you may contact the HMRC VAT helpline or check HMRC VAT Notice 701/19: fuel and power.

Instructions

There are two ways to compete this form:

1. Edit the pdf using a pdf reader, then electronic sign or print and sign the declaration
2. Print the form first then fill in the fields by hand and sign the declaration

Fields marked with an * are mandatory

Instructions for submitting this form by post or email can be found at the end of the form.

Part 1 - Customer details

Qualifying Customer Name*:	<input type="text"/>
Address of Qualifying Premises*: (including postcode)	<input type="text"/>
Customer Account Number:	<input type="text"/>
Company Registration Number*:	<input type="text"/>
Company Registered Address (if different from the Address of Qualifying Premises):	<input type="text"/>
Is the company VAT registered?*	<input type="checkbox"/> Yes <input type="checkbox"/> No
VAT Registration Number (if registered)*:	<input type="text"/>
Charity Registration Number (if registered):	<input type="text"/>
Ofsted Registration Number (if registered):	<input type="text"/>

Part 2 - Claim details

Reason for claim (please tick one box only) *:

Domestic use:	<input type="checkbox"/>	Combined business and domestic use:	<input type="checkbox"/>
Charitable non-business use:	<input type="checkbox"/>	Exempt charity:	<input type="checkbox"/>

Explanation of your claim*:

Part 3 - Supply details and qualifying feedback

Please provide the MPAN/MPRN number(s) relevant to this declaration.

Percentage of total consumption qualifying for the reduced rate of 5% VAT*:

Electricity MPAN/Gas MPRN numbers*:

 %

If you require more space, please attach your MPAN list to this document.

Note - you must be able to demonstrate to HMRC (if required) that the percentage(s) on which you are claiming the reduced rate of VAT is for a valid qualifying cause.

Date from which the reduced rate of VAT should apply*:

Part 4 - Declaration

I certify that the information given is correct and complete. I undertake to inform SmartestEnergy Business Limited of any changes in circumstances (please tick the box) *: ☐

I am duly authorised to make and sign this declaration on behalf of the named qualifying business (please tick the box) *: ☐

I have attached the required evidence to support this claim: ☐

SmartestEnergy Business Limited or HMRC may check the validity of a declaration at any time. If an incorrect certificate is given, you may be liable to penalties under the provision of S62 of the VAT Act 1994 [VAT] and/or Paragraph 101 of the Finance Act 2000 [Climate Change Levy], equal to the amount of VAT that should have been charged to you, less the amount of VAT that was actually charged and/or 105% of the CCL relief over-claimed.

Signed*:

Full name of signatory*:

Position in organisation*:

Date*:

Part 5 - Submit your declaration

By post

SmartestEnergy Business, Ridgeworth House, Liverpool Gardens, Worthing BN11 1RY.

By email

Complete the form using electronic signature (e.g. DocuSign) and send to our team at customerservices.business@smartestenergy.com or alternatively print, complete and sign, then scan the document and send as an attachment to the same email address.